

GNOWANGERUP SHIRE STRATEGIC BUSINESS PLAN FY 2018/19 - 2021/22 Draft v1

OUR VISION	A progressive, inclusive and prosperous community built on opportunity.
OUR PURPOSE	
OUR HORIZONS	Horizon 1 FY 2018/19 – 2021/22 (next 4 years): Horizon 2 FY 2022/23 – 2028/29 (next 5-10 years):
OUR VALUES	We believe in the following values which will guide our behaviours: <ul style="list-style-type: none"> Honesty Responsibility Respect Excellence Fairness Teamwork

OUR KEY THEMES and OBJECTIVES Note, these should be broad, long term aims that work towards achieving the vision and purpose. Extract from your Community Strategic Plan	OUR INITIATIVES or PROJECTS Note, these should be broad activities required to: 1) Achieve a target 2) Create a critical success factor 3) Overcome a barrier
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OPERATIONAL IMPLEMENTATION

ACTIONS	RESPONSIBILITY	DELIVERY TIMELINE			
		FY 17/18	FY 18/19	FY 19/20	FY 20/21
A1.1.1 Develop and implement an Economic Development Strategy/ Plan to guide and drive economic development in the Shire.	CEO		●		
A1.1.2 Develop a Digital Workplan to position the Shire as a "Smart Shire" and to maximise the benefits of digital communication technology and initiatives within the Shire for local businesses and the community.	DCEO		●		
A1.1.3 Implement the Digital Workplan.	DCEO		●	●	●
A1.2.1 Identify a community project to facilitate, that encourages business growth i.e. Business Development Group.	CEO	●	●	●	●
A1.3.1 Monitor progress on infrastructure plans.	TOWN PLANNER	●	●	●	●
A1.4.1 Work with Landcorp to release the industrial lots in Quinn Street.	CEO / TOWN PLANNER	●	●	●	●
A1.4.2 Monitor development rates and ensure future supply of industrial land for subdivision and development.	TOWN PLANNER	●	●	●	●
A1.4.3 Progress Cuneo Close commercial development	MW		●		
A1.5.1 Hold annual Business Forum.	CEO	●		●	
A2.1.1 Work with external partners to provide an improved internet service within the District.	DCEO	●	●	●	●
A3.1.1 Work with the community to attract a Major Event/Festival or Attraction to the Shire	CEO	●	●	●	●
A3.2.1 Complete Gnowangerup Heritage Trail Project.	CEO	●			
A3.2.2 Develop Tourism Strategy.	CEO		●		
A3.2.3 Develop Management Plan for the Gnowangerup Star.	CEO	●	●	●	

18/19 QUARTERLY REVIEW - END OF QUARTER ONE

PROJECT STATUS	ACTION UPDATE COMMENTS
ON TRACK	
HELD	
CANCELLED	
COMPLETED	

A. SUSTAINABLE BUSINESS GROWTH	OUR INITIATIVES or PROJECTS	ACTIONS	RESPONSIBILITY	DELIVERY TIMELINE	PROJECT STATUS	ACTION UPDATE COMMENTS				
A1	Actively support and develop existing business and attract new local business.	A1.1	Lobby for the technological infrastructure necessary to support commercial and business growth.							
		A1.1.1	Develop and implement an Economic Development Strategy/ Plan to guide and drive economic development in the Shire.	CEO		●				
		A1.1.2	Develop a Digital Workplan to position the Shire as a "Smart Shire" and to maximise the benefits of digital communication technology and initiatives within the Shire for local businesses and the community.	DCEO		●				
		A1.1.3	Implement the Digital Workplan.	DCEO		●	●	●		
		A1.2	Create business and community Partnerships.			●	●	●	●	
		A1.2.1	Identify a community project to facilitate, that encourages business growth i.e. Business Development Group.	CEO	●	●	●	●		
		A1.3	Review and align land use and infrastructure plans.			●	●	●	●	
		A1.3.1	Monitor progress on infrastructure plans.	TOWN PLANNER	●	●	●	●		
		A1.4	Facilitate future industrial Development.			●	●	●	●	
		A1.4.1	Work with Landcorp to release the industrial lots in Quinn Street.	CEO / TOWN PLANNER	●	●	●	●	Awaiting a determination from Landcorp as to whether they will proceed.	
A1.4.2	Monitor development rates and ensure future supply of industrial land for subdivision and development.	TOWN PLANNER	●	●	●	●	Cuneo close structure plan and Quinn street area now zoned and available for industrial/serviced commercial usage			
A1.4.3	Progress Cuneo Close commercial development	MW		●			Road works completed - electrical works still outstanding.			
A1.5	Facilitate knowledge sharing and learning opportunities.			●		●				
A1.5.1	Hold annual Business Forum.	CEO	●		●		Business community are not interested and suggested annually is too frequent and suggest maybe every two years.			
A2	For the Shire's business community to have the technology and communication capability necessary to thrive within a competitive environment.	A2.1	Actively seek opportunities for improving local communication network infrastructure.			●	●	●	●	Expression of Interest advertised 19/9/18.
A3	Enhance and develop the Tourism industry to promote growth and prosperity.	A3.1	Develop partnerships to actively support visitor growth			●	●	●	●	Waiting for the commencement of the Community Development Coordinator.
A3.2	Leverage our environmental, built, heritage and social assets in the promotion of tourism					●				Project completed in 17/18.
A3.2.1	Complete Gnowangerup Heritage Trail Project.	CEO	●							
A3.2.2	Develop Tourism Strategy.	CEO		●						
A3.2.3	Develop Management Plan for the Gnowangerup Star.	CEO	●	●	●					Management Plan options provided to Council for consideration. On hold until 19/20 budget.

B. THE NATURAL ENVIRONMENT	OUR INITIATIVES or PROJECTS	ACTIONS	RESPONSIBILITY	DELIVERY TIMELINE	PROJECT STATUS	ACTION UPDATE COMMENTS					
B1	Effectively manage Resource consumption including water, energy and non-renewable resources and stewardship.	B1.1	Facilitate active involvement from the community in preserving and enhancing the natural environment by using all available resources such as The West Australian Waste Authority's CIE Grants, which are available each year.	AWMC		●	●	●			
		B1.1.1	Take management order over Borden Community Dam reserve.	DCEO		●				Negotiating with Water Corp after Council endorsed proposal.	
B1	Environmentally sustainable leadership.	B1.2	Reduce waste through reduction, re-use and recycling of waste products.			●					
		B1.2.1	Design and cost the installation of recycling stations at each landfill. Trial at Gnowangerup in Feb 2018.	AWMC		●				Bins and signage to be delivered December 2018.	
		B1.2.2	Roll out the recycling stations to the Borden and Ongerup landfills.	AWMC		●					
		B1.2.3	Investigate Recycling and waste management Education and Awareness Activities such as the West Australian Waste Authority's CIE Grants, which have been used to fund projects of this type.	AWMC	●	●	●	●			Ongoing - CIE grants reviewed each year.
		B1.2.4	Hold a meeting with the business community to discuss becoming a plastic bag free Shire.	-AWMC-	●						Not required - State Govt to ban plastic bags.
B1.2.5	Plan to become a plastic bag free Shire in 2018/19.	-AWMC-		●					Not required - State Govt to ban plastic bags.		
B2	Adapt to the effects of Climate change.	B2.1	Implement Policy changes through planning, building, land management and infrastructure.			●					
		B2.1.1	Investigate alternative sources of power for Shire owned buildings.	AWMC	●					Ongoing	
		B2.1.2	Install solar systems at the Shire's Administration and Depot buildings.	AWMC	●					Ongoing	
		B2.1.3	Formulate a plan to help reduce power consumption at the new pool site.	AWMC	●					Ongoing	
B2.1.4	Implement pool power plan.	AWMC		●					Ongoing		

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				ACTIONS	RESPONSIBILITY	DELIVERY TIMELINE				ON TRACK		
						FY 17/18	FY 18/19	FY 19/20	FY 20/21	HELD		
B3	Enhance reserves and protect local ecology and biodiversity of natural ecosystems.	B3.1	Conserve and enhance open spaces.	B2.1.5	Investigate large-scale power generation opportunities.	AWMC					●	
				B2.1.6	Participate in State Risk Project.	DCEO	●	●				Risk Assessment workshops held with LEMC in 17/18 and 18/19.
		B3.1	Conserve and enhance open spaces.	B3.1.1	Continue to maintain Parks & Reserves to a high standard.	MW	●	●	●	●		
		B3.2	Conserve natural vegetation, Native reserve condition and bushland.	B3.2.1	Continue to preserve the conservation road side areas and support local conservation groups.	MW / CEO	●	●	●	●		
				B3.2.2	Investigate partnering in the native plant subsidy scheme.	DCEO	●					No suitable local partners were supportive of this initiative.
C. OUR COMMUNITY				C1.1.1	Support annual funds to local arts and culture groups.	COUNCIL / CEO	●	●	●	●		
C1	Build connectivity between the three communities.	C1.1	Strengthen the sense of place and culture and belonging through inclusive community interaction and participation.	C1.1.2	Identify opportunities to strengthen the relationship between our three communities.	CEO	●	●	●	●		
				C1.1.3	Promote and support the needs of disadvantaged people within the community.	CEO	●	●	●	●		
		C1.2	Actively strengthen relationships with our diverse cultural community.	C1.2.1	Work with the indigenous community to celebrate NAIDOC week.	CEO	●	●	●	●		
				C1.2.2	Implement the DAIP to guide Shire operations and services to ensure they are inclusive of all members of the community.	CEO	●	●	●	●		
		C1.3	Investigate the feasibility of changing the name of the Shire to promote a more inclusive Shire image.	C1.3.1	Investigate the process required and the cost associated with changing the name of the Shire.	COUNCIL / CEO		●				
				C1.3.2	Hold a referendum to allow the community to vote on the proposed change.	CEO						
C2	Build proud and active residents who participate in local activities and services for the betterment of the community.	C2.1	Facilitate a program of community-based events that encourage social interaction within our three communities.	C2.1.1	Actively engage the community and event promoters to host iconic, cultural and sporting events within the Shire in partnership with other community organisations e.g. Australia Day, NAIDOC Week, National Youth Week, Mental Health Week, Thank a Volunteer Day / Volunteer Week.	CEO	●	●	●	●		The shire provided funding and support to the annual NAIDOC indigenous football match
				C2.1.2	Subscribe to and develop locally based statistical service programs to enhance demographic analysis capability, including Community Profile, Economic Profile and Population forecasts.	CEO	●	●	●	●		ABS does not provide this Census information for small communities
				C2.1.3	Prepare a Community Development Plan to guide the provision of community based services delivered or facilitated by the Shire.	CEO	●					Waiting for the commencement of the Community Development Coordinator
				C2.1.4	Support annual funds to local community groups & individuals to assist in delivering local passive recreational activities.	CEO	●	●	●	●		
		C2.2	Increase productivity and where possible value add to Shire delivered community services.	C2.2.1	Increase Ongerup Library membership and introduce library activities to be delivered to the community.	CEO	●					
				C2.2.2	Investigate needs associated with staffing the Gnowangerup Community Swimming Pool to maintain optimal operations.	CEO	●	●				
				C2.2.3	Relocate Ongerup Library to Yongergnow-Ongerup CRC.	CEO		●				Will be completed by the end of October 2018
C3	Assist in building the sustainable management of local organisations and community groups.	C3.1	Support and facilitate the development of community Leaders.	C3.1.1	Work in partnership with other Shires and community organisations to facility the development of local leaders through skills development opportunities and capacity building activities e.g. Regional Passive Recreation Development Project, Governance Training, Training and Skills Development Project and Community Leadership Project.	CEO	●	●	●	●		
				C3.2.1	Promote the sustainable management of local organisations and community groups.	CEO					●	
		C3.2	Support and encourage opportunities for local volunteering.	C3.2.2	Facilitate and promote partnerships between volunteer organisations, NGO's, Local Businesses and Local Government Organisations.	CEO	●	●	●	●		
				C3.2.3	Develop a community asset map to facilitate a sustainable volunteer base and reduce volunteer burnout.	CEO					●	
				C4.1.1	Conduct environmental health initiatives in the community, including inspections and assessments relating to: food, water, noise, disease, pest control and safety.	EHO	●	●	●	●		Ongoing

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OPERATIONAL IMPLEMENTATION		DELIVERY TIMELINE			
ACTIONS	RESPONSIBILITY	FY 17/18	FY 18/19	FY 19/20	FY 20/21
		C4.1.2	EHO	●	●
C4.2.1	CEO	●	●	●	●
C4.2.2	CEO	●	●	●	●

18/19 QUARTERLY REVIEW - END OF QUARTER ONE		ACTION UPDATE COMMENTS
PROJECT STATUS	ON TRACK	
	HELD	
	CANCELLED	
	ON TRACK	Ongoing
	HELD	ongoing
	CANCELLED	
	COMPLETED	

C4	Ensure residents feel safe and confident in their ability to travel and socialise within their community.	C4.1	Build a healthy community that is aware of and responsive to current public health risks.
		C4.2	Support and promote initiatives that aim to improve mental health.

D. A SUSTAINABLE AND CAPABLE COUNCIL

OBJECTIVE	INITIATIVE	ACTIONS	RESPONSIBILITY	FY 17/18	FY 18/19	FY 19/20	FY 20/21	
D1 Provide accountable and transparent leadership.	D1.1 Continue to develop a policy framework that guides decision making.	D1.1.1	Annually review the Shire's Policy Manual and develop new policies as required.	DCEO	●	●	●	●
		D1.1.2	Major re-development of Policy Manual.	DCEO		●		
	D1.2 Integrate planning, resources and reporting.	D1.2.1	Develop a seamless suite of plans aligning the strategic direction with operational actions and projects.	CEO	●			
		D1.2.2	Develop the Asset Management Framework which includes policy, strategy and plans.	AWMC	●			
		D1.2.3	Develop a Workforce Plan.	CEO / DCEO	●			
		D1.2.4	Review the Long Term Financial Plan.	DCEO	●	●	●	●
		D1.3	Demonstrate accountability through robust reporting that is relevant and easily accessible by the Community.	CEO / DCEO	●	●	●	●
	D1.4 Optimise opportunities for the community to access and participate in the decision making process.	D1.4.1	Develop a community engagement / consultation strategy.	CEO	●			
		D1.4.2	Establish and manage a Strategic Community Reference Group from a wide demographic to provide advice to Council on matters of significant community interest.	CEO	●			
		D1.4.3	Prepare and publish all Agendas and Minutes of Council in accordance with legislation and make them accessible to the public.	CEO	●	●	●	●
	D2 To have a highly skilled and effective Council that represents the best interests of the community.	D2.1 Ensure elected body has a comprehensive understanding of its roles and responsibilities.	D2.1.1	Manage election process and ensure new councillors receive relevant documentation.	CEO	●		●
			D2.1.2	Develop an Induction Manual for elected members.	CEO		●	
			D2.1.3	Develop an annual elected members training calendar.	CEO		●	
D3 Improve the capability and capacity of the Shire.	D3.1 Improve organisational systems with a focus on innovative solutions.	D3.1.1	Implement the outcomes of the Better Practice Review.	CEO / DCEO	●			
		D3.1.2	Implement new Synergysoft and ALTUS Human Resources module to provide management with relevant HR statistics to assist decision making.	DCEO	●			
		D3.1.3	Implement new ALTUS Financial Reporting system to provide a more efficient monthly financial reporting process.	DCEO	●	●		
		D3.1.4	Conduct five yearly review of Recordkeeping Plan.	DCEO	●	●		
		D3.1.5	Conduct two-yearly Reg 17 Audit Review.	DCEO	●		●	
		D3.1.6	Implement recommendations from Records Management review including records disaster recovery plan, records policies and procedures, completion of archiving program and medical practice files.	DCEO	●	●		
		D3.1.7	Annually conduct a review of local laws with a major review to be done eight-yearly.(Last major review was 2016).	DCEO	●	●	●	●

	ON TRACK	Ongoing
	HELD	Due for completion in fourth quarter.
	CANCELLED	Waiting the completion of the asset management plan.
	COMPLETED	Workforce Plan presented to Council in April 2018.
	ON TRACK	Due for completion in second quarter.
	HELD	Collating information for report.
	CANCELLED	Waiting the commencement of the Community Development Coordinator and the outcome of the Customer Service survey
	ON TRACK	Discussions with the members of the Citizens Panel indicated they would be prepared to take on this role.
	COMPLETED	
	ON TRACK	Induction Guide provided to Council for input
	HELD	Commenced. Will be finalised once feedback from Councillors regarding the Guide has been received.
	CANCELLED	Completed in 17/18.
	ON TRACK	Not proceeded with as system will not offer benefits to outweigh implementation and ongoing costs.
	HELD	Officers continuing to work with specialists from IT Vision to fine tune ALTUS Financial Reporting.
	CANCELLED	Recordkeeping Plan will be reviewed in second quarter by external consultant.
	ON TRACK	Review conducted by external consultants and presented to Council in September 2018.
	HELD	Continuing to implement recommendations.
	COMPLETED	Review completed. Standing Orders Local Law due for completion in fourth quarter.

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		ACTIONS	RESPONSIBILITY	DELIVERY TIMELINE			
				FY 17/18	FY 18/19	FY 19/20	FY 20/21
	D3.2 Strengthen customer service.	D3.1.8 Complete an annual Compliance Audit Return to demonstrate compliance with legislation.	DCEO	●	●	●	●
		D3.1.9 Design and adopt new industry standard Chart of Accounts to provide improved reporting.	DCEO			●	
		D3.2.1 Conduct a tri-annual survey of residents to measure customer satisfaction with services.	CEO		●		
		D3.2.2 Review the Shire's Customer Service Charter to inform and enhance service outcomes.	DCEO	●	●	●	●
		D3.3.1 Ensure staff training opportunities are identified during performance management process.	DCEO	●	●	●	●
		D4.1.1 Continue representation on external Boards and committees such as the GSDC, WALGA Zone, School Boards, Hidden Treasures and others to influence positive local and regional outcomes.	CEO / DCEO / COUNCILLORS	●	●	●	●
D4 For the Shire to demonstrate advocacy in promoting the needs and ambitions of the district and the advancement of Local Government.	D4.1 Advocate and influence political direction to achieve local and regional development.	D4.1.2 Participate in State policy development processes affecting local government where appropriate.	CEO / SHIRE PRESIDENT	●	●	●	●

18/19 QUARTERLY REVIEW - END OF QUARTER ONE	
PROJECT STATUS	ACTION UPDATE COMMENTS
ON TRACK	
HELD	
CANCELLED	
COMPLETED	

E. FINANCIAL SUSTAINABILITY		E1.1 Identify opportunities for new income streams that are financially sound and equitable.	E1.1.1 Embrace outcomes from the local government reform process that allow for alternative means of raising revenue and innovative partnership opportunities.	CEO / DCEO / TOWN PLANNER	● <th rowspan="2">● <th rowspan="2">● <th rowspan="2">● </th></th></th>	● <th rowspan="2">● <th rowspan="2">● </th></th>	● <th rowspan="2">● </th>	●
E1 To be less reliant on rates as the primary basis for revenue by leveraging alternative income streams.	E1.2 Position the Shire to align with State and Federal Government priorities to increase eligibility for grant funding.							
E2 Effective management to conduct business in a financially sustainable manner.	E2.1 Manage liabilities and assets through a planned, long-term approach.	E2.1.1 Develop Property Strategy and review annually.	-CEO-	●				
		E2.1.2 Develop an ITC Strategy.	DCEO		●			
		E2.1.3 Update medical practice IT hardware and connect to Shire server.	DCEO	●				
		E2.1.4 Convert CEO & Mechanic houses from Reserve to freehold and separate into 2 lots.	DCEO	●				
		E2.1.5 Convert Police OIC and Doctor houses from Reserve to freehold and separate into 2 lots.	DCEO	●	●			
		E2.1.6 Convert to freehold and on-sell the Old Ongerup Police Station.	DCEO	●	●			
		E2.1.7 Reserve 14184: Divide into three - Old Telecentre, Childcare Centre, Old Police Station & Gaol with the Shire to retain management over the Old Police Station & Gaol portion.	DCEO		●			
		E2.1.8 Acquire vacant block at 25 Yougenup Rd, Gnowangerup for the purpose of creating a park.	DCEO		●			
	E2.2 Balance service levels for assets against long-term funding capacity.	E2.2.1 Complete and maintain Asset Management Plans.	AWMC	●				
		E2.2.2 Review Asset Management Plan.	AWMC	●	●	●	●	
E2.3 Seek out efficiencies and regional collaborations to reduce service delivery costs.	E2.3.1 Take part in regional collaboration opportunities related to community services such as sharing of regional resources, hosting of regional community development activities and support for regional activities taking place in other communities across the Great Southern.		CEO / DCEO	●	●	●	●	
		E3.1.1 Implement Capital Works Program as detailed in the Capital Works Program 2017-2018.	MW	●	●	●	●	
E3 To effectively plan for the funding and delivery of major projects.	E3.1 Effectively prioritise major capital projects to facilitate long-term financial sustainability.	E3.1.2 Major Road Construction Program, continue to update road asset information and develop construction/maintenance program that optimises funding opportunities for future road asset sustainability. Gravel re-sheeting a minimum of 8km per year to be reassessed post WANDRRA.	MW	●	●	●	●	
		E4.1.1 Roads to Recovery funding to focus on preservation and resealing of single seal bitumen roads – Ongerup Pingrup Rd, Sandalwood Rd, Nightwell Rd, Old Ongerup Rd, Salt River Rd, Gleeson Rd and Laurier Rd. Urban towns as required by condition assessment.	MW	●	●	●	●	

	On going. Lobbied for the return of CRC funding and a variation to the requirements expected of local government in relation to the Royal Commission into institutionalised Child Sexual Abuse. Responded to the increase rent of Police accommodation.
	Commenced project with external consultant.
	Completed in 17/18.
	Completed in 17/18.
	Reserve separated into two lots in September 2018. Commenced process of converting Doctor house to freehold.
	Converted to freehold in 17/18. Anticipated sale in second quarter.
	Waiting on Department of Planning Lands and Heritage to action our request.
	Seeking legal advice to determine simplest and most cost effective option to progress this matter.
	Hosted procurement training by WALGA for staff from Gnowangerup, Denmark and Broomehill-Tambellup in September 2018.

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E4	Continue to liaise with key stakeholders such as State and Federal Government Agencies.	E4.1	Maximise funding opportunities for key infrastructure projects for the Shire of Gnowangerup.	E4.1.2	Submit funding for Regional Road Group funds. Focus on preservation resealing of single seal bitumen roads – Borden Bremer Bay Rd, Tieline Rd, Tambellup Rd, Kwobrup Rd. Complete widening and resealing of Ongerup Pingrup Rd.	MW	●	●	●	●		
				E4.1.3	Maximise WANDRRA funding opportunities by reviewing and incorporating works completed by WANDRRA and adjust works program accordingly.	MW	●	●	●	●		

18/19 QUARTERLY REVIEW - END OF QUARTER ONE		
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	HELD	
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F. QUALITY BUILT FORM											
F1	For the Shire's commercial and residential areas to be filled with quality buildings and appealing streetscapes.	F1.1	Ensure planning frameworks promote and support mixed use developments.	F1.1.1	Design Stage 1 of residential subdivision in Quinn Street.	TOWN PLANNER	●	●	●	●	Completed.
		F1.2	Environmentally sensitive building designs are promoted and encouraged.	F1.2.1	Ensure environmental consideration is reflected in Town Planning and Building Approvals.	TOWN PLANNER / BUILDING SURVEYOR	●	●	●	●	on going
		F1.3	Buildings and landscaping is suitable for the immediate environment and reflect community values.	F1.3.1	Facilitate the redevelopment of Aylmore Springs. Stage 1: Community Consultation. Stage 2: Design & Implementation.	CEO / TOWN PLANNER	●	●	●	●	Quotes for decommissioning and demolition of the old pool have been received. Stage 2 will be part of the 2019/20 budget.
				F1.3.2	Review and ensure the Shire Planning Scheme & Policies reflect Council's strategic initiative and community values.	TOWN PLANNER	●	●	●	●	This is part of the new planning scheme and strategy which are currently being prepared.
F2	Facilitate and integrate housing options, local services, employment and recreational spaces.	F2.1	Facilitate diverse, inclusive, housing options.	F2.1.1	Support Landcorp release of residential blocks.	CEO	●	●	●	●	Awaiting offers to purchase from the community.
				F2.1.2	Acquire 11 & 13 Bell Street Gnowangerup vacant blocks for re-sale.	-DCEO-					Council resolved not to proceed as costs of acquisition would exceed possible sale proceeds.
				F2.1.3	Purchase grouped housing block from Landcorp.	CEO	●				The Block on the Corner of Quinn and Whitehead Streets has been purchased.
				F2.1.4	Construct two houses on grouped housing block.	DCEO / AWMC		●	●		Pending sign off of Building Better Regions grant documentation. Specifications completed.
		F2.2	Provide appropriate open space to recreate and connect with nature.	F2.2.1	Encourage better use of existing underutilised community spaces across the Shire.	CEO / TOWN PLANNER	●	●	●	●	Ongerup library moving to Youngergnow to take advantage of unused space and provide an income for the CRC. We have identified some reserves no longer required by council.
				F2.2.2	Support projects that improve community spaces and that incorporate the sustainable management of community assets into the future e.g. Community Garden.	CEO	●	●	●	●	ongoing
F3	To provide facilities of the highest quality which reflect the needs of the community now and into the future.	F3.1	Develop an understanding of the demographic context of local communities to support effective facility planning.	F3.1.1	Prepare a demographic profile for each of the 3 communities using the 2016 Census data.	-CEO-	●				Census data is unavailable for small communities the size of Ongerup and Borden.
F4	Manage current and future assets and infrastructure.	F4.1	Continue to improve asset management practices.	F4.1.1	Develop a long-term approach to significant facility upgrades and improvements.	AWMC	●	●	●	●	
				F4.1.2	Develop an Asset Management Strategy 2018-2028 to guide the Shire's approach to managing its assets.	AWMC	●				
				F4.1.3	Maintain and protect heritage building and places.	CEO	●	●	●	●	ongoing
				F4.1.4	Complete planned shade facility and niche wall at Gnowangerup Cemetery.	MW / COUNCIL	●	●	●	●	Shade structure completed.
				F4.1.5	Update mapping of plots and number grave sites at Gnowangerup Cemetery.	DCEO	●	●			Due for completion in second quarter.
				F4.1.6	Continue to work with GSDC and the Gnowangerup Aboriginal Corporation in progressing the business case for the agricultural training facility.	CEO	●				GSDC have dropped the ball. The CEO is trying to kick start it. The business case is completed but lacks an aboriginal organisation to take it forward.
				F4.1.7	Update Municipal Heritage Inventory.	CEO		●			Waiting for the commencement of the Community Development Coordinator.
				F4.1.8	Construct new plant and equipment shed at Depot.	MW / AWMC		●			
				F4.1.9	Infrastructure upgrades to Ongerup Waste Water Ponds.	AWMC		●			