

1. A copy of the Advert inviting the Tender ✓
2. Details relating to the decision to invite tenders (ie Council Motion or Budget Item)
3. Council Motion for rewarding the Tender

78 • WEDNESDAY, JULY 4, 2018

*Shire of Gnowangerup*  
  
SHIRE OF GNOWANGERUP

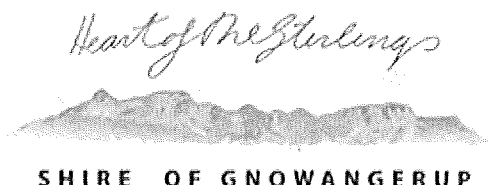
**REQUEST FOR TENDER**  
**RFT-02-2018**  
**PROVISION OF**  
**RANGER SERVICES**

In accordance with Regulations 11(1) and 14(1) of the Local Government (Functions and General) Regulations 1996, the Shire of Gnowangerup invites tenders from appropriately skilled and experienced professionals for the provision of part time Ranger Services.

Tender documents can be obtained from Renae Walker on 98 9827 1007 or at [renae.walker@gnowangerup.wa.gov.au](mailto:renae.walker@gnowangerup.wa.gov.au). Further details regarding this contract can be obtained from Vin Fordham Lamont on 9827 1007.

Tenders will be received until 4.00pm (AWST) on 27th July 2018.

**Shelley Pike**  
**Chief Executive Officer**



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# RFT-02-2018 RANGER SERVICES TENDER

29/6/2018

## REQUEST FOR TENDER

**RFT-02-2018**

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**Shelley Pike**

**Chief Executive Officer**

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### 13. CORPORATE SERVICES & COMMUNITY DEVELOPMENT

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#### 13.1 AWARDING OF TENDER RFT-02-2018 RANGER SERVICES CONTRACT

**Location:** Shire of Gnowangerup  
**Proponent:** N/A  
**File Ref:**  
**Date of Report:** 15<sup>th</sup> August 2018  
**Business Unit:** Corporate & Community Services  
**Officer:** V Fordham Lamont - DCEO  
**Disclosure of Interest:** Nil

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#### ATTACHMENTS

- CONFIDENTIAL Attachment 1 - Tender evaluation report in relation to RFT-02-2018.

#### PURPOSE OF THE REPORT

To consider the tenders received in response to RFT-02-2018 for the provision of Ranger Services, and to accept the tender that gives best value to the Shire.

#### BACKGROUND

The Shire had a contract with WA Contract Ranger Services Pty Ltd to provide Ranger Services for the period 1 July 2017 to 30 June 2018. A Post Contract Evaluation was completed in late June and Officers concluded that the requirements of the Contract had been carried out in a satisfactory manner.

A Request for Tender was subsequently advertised in "The West Australian" newspaper of 4 July 2018. It was also posted on the Shire's website. Submissions closed at 4:00pm on 27 July 2018.

#### COMMENT

Tenders were opened by the Chief Executive Officer and Deputy Chief Executive Officer, with no members of the public present.

Only one submission was received and it was a compliant tender:

Contractor	Hourly rate based on 1 x 8-hour day per week (excl. GST)	Travel expenses based on 1 x day per week (excl. GST)	After hour or emergency callouts hourly rate (excl. GST)	After hour or emergency callouts travel expenses (excl. GST)
WA Contract Ranger Services Pty Ltd	\$90.00	\$90.00	\$125.00	\$125.00

Note that these rates are fixed for the 3-year term of the Contract.

#### RISK MANAGEMENT CONSIDERATIONS

No strategic risk category applies.

#### ALTERNATE OPTIONS AND THEIR IMPLICATIONS

Nil

#### CONCLUSION

The tender adequately addressed the compliance criteria. The rates in the tender are fixed for the 3-year term. It is recommended that Council award the tender to WA Contract Ranger Services Pty Ltd as per the Officer Recommendation as:

- The Tenderer submitted a compliant tender.
- Officers consider that the current contract has been carried out satisfactorily.
- No other tenders were received.

#### VOTING REQUIREMENTS

Absolute majority

#### COUNCIL RESOLUTION

Moved: Cr G Stewart  
Thomas

Seconded: Cr C

0818.92 That Council:

Accept the tender submitted by WA Contract Ranger Services Pty Ltd for Tender RFT-02-2018, Provision of Ranger Services, for a period of three years commencing on 1 September 2018 at the rates detailed in the Comment section of this agenda item, in accordance with the terms and conditions specified in the tender documentation.

UNANIMOUSLY CARRIED:

7/0

Cr G Stewart spoke for the motion: "The current contractor has been working extremely well and it makes sense to continue with that contractor."