

COUNCIL'S VISION

Gnowangerup Shire – A thriving, inclusive and growing community built on opportunity



SHIRE OF GNOWANGERUP

MINUTES

Audit Committee

Wednesday 26th August 2015
Commencing at 1:00pm

Council Chambers
28 Yougenup Road
GNOWANGERUP WA 6335

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Shire of Gnowangerup

NOTICE OF COMMITTEE MEETING OF COUNCIL

Dear Committee Member

A meeting of the Audit Committee of the Shire of Gnowangerup will be held on Wednesday 26th August 2015, in the Council Chambers, 28 Yougenup Road, Gnowangerup, commencing at 2:45pm.



.....
S Pike

CHIEF EXECUTIVE OFFICER

21st August 2015

Meaning of and CAUTION concerning Council's "In Principle" support:

When Council uses this expression it means that:

(a) Council is generally in favour of the proposal BUT is not yet willing to give its consent; and

(b) Importantly, Council reserves the right to (and may well) either decide against the proposal or to formally support it but with restrictive conditions or modifications.

Therefore, whilst you can take some comfort from Council's "support" you are clearly at risk if you act upon it before Council makes its actual (and binding) decision and communicates that to you in writing.

Disclaimer:

"Warning - Verbal Information & Advice:

Given the inherent unreliability and uncertainty that surrounds verbal communication, the Shire strongly recommends that, if a matter is of importance to you, then you should NOT act upon or otherwise rely upon any VERBAL information or advice you receive from the Shire unless it is first confirmed in writing."

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AGENDA

1. OPENING OF MEETING

Cr K House Shire President, welcomed Councillors, Visitors and Staff and opened the meeting at 1:08pm

2. ATTENDANCE/APOLOGIES

2.1 ATTENDANCE

Cr K House Shire President
Cr F Hmeljak
Cr B Hinkley
Cr B Gaze
Cr L Martin
Cr S Lance
Cr S Hmeljak

S Pike Chief Executive Officer
R Seneviratne Deputy Chief Executive Officer
L Gaze Minutes
A Van Zyl Observer
C Shaddick Senior Finance Officer

2.2 APOLOGIES

Cr F Gaze Deputy Shire President
Cr R House

3. CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 AUDIT COMMITTEE MEETING MINUTE 17th JUNE 2015

COMMITTEE RESOLUTION

Moved: Cr S Lance

Seconded: Cr B Hinkley

AC0815.4 That the minutes from Audit Committee meeting held 17th June 2015 be confirmed as true and correct.

UNANIMOUSLY CARRIED 7/0

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4. OFFICER ITEMS

4.1 **AUDIT SERVICES 2015/2016 – 2017/2018**

Location: Shire of Gnowangerup
Proponent: N/A
File Ref: 12.2.1
Date of Report: 18 August 2015
Officer: S. Pike Chief Executive Officer

ATTACHMENT

- Moore Stephens – formerly UHY Haines Norton - Quote for audit services
- Lincolns – Quote for audit services
- AMD Chartered Accountants– Quote for Audit Services

PURPOSE

A recommendation from the Audit Committee to Council for the appointment of Council's Auditors is sought.

BACKGROUND

Council's current contract with UHY Haines Norton for Audit Services expired at the completion of the annual audit for 2014/2015.

Audit Services have been sought for the next three year period. Quotes have been received from Lincolns Accountants, AMD Chartered Accountants and Moore Stephens – formerly UHY Haines Norton for the provision of Audit Services for a three year period (2015/2016 – 2017/2018).

COMMENTS

Moore Stephens – formerly UHY Haines Norton, have been Council's auditors for the past six years and have provided excellent service during that time. However it is prudent to use a different auditor from time to time to ensure good business practice is maintained and as a check on Council's financial activities.

An evaluation of the submissions has been carried out by the Chief Executive Officer and the recommendation to the Audit Committee is the appointment of Audit Service from AMD Chartered Accountants.

AMD Chartered Accountants are the current auditors for twenty (24) local governments, with several of the local governments a comparable size and operational nature to the Shire of Gnowangerup. They offer an experienced team and, in the opinion of the Chief Executive Officer are very well equipped to deal with the ever expanding financial requirements of the local government industry. It is important to note that AMD Chartered Accountants has WALGA preferred supplier status.

The Auditors that AMD Chartered Accountants have nominated are Mr Tim Partridge (Partner) and Ms Mariah Cavallo both of whom are qualified to be appointed in accordance with Section 7.3 of the Local Government Act 1995.

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FINANCIAL IMPLICATIONS

The fees quoted by AMD Chartered Accountants for the three year period are –

2015/2016	\$16,500 (excluding GST)
2016/2017	\$17,000 (excluding GST)
2017/2018	\$17,500 (excluding GST)

These fees will be budgeted for accordingly.

VOTING REQUIREMENTS

Simple Majority

AUDIT COMMITTEE RESOLUTION

Moved: Cr L Martin

Seconded: Cr F Hmeljak

AC0815.5 That the Audit Committee recommend to Council:

To accept the quote submitted by AMD Chartered Accountants for the provision of Audit Services for a period of three years ending with the completion of the final audit of the 2017/2018 financial year.

UNANIMOUSLY CARRIED 7/0

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5. CLOSURE

There being no further business President Cr K House closed the meeting at 1:14pm