

**SHIRE OF GNOWANGERUP**  
**COMMUNITY GRANT ACQUITTAL**

**1. Applicant's Details:**

Name of Organisation:	
Name of Applicant (position):	
Name of Chairperson/Chief Executive Officer	
Postal Address:	
Phone Number:	Email:
Grant amount received: \$	Date:

**2. Declaration**

I declare that the grant of \$\_\_\_\_\_ provided by the Shire of Gnowangerup has been spent in accordance with the purpose and conditions for which it was granted and that the financial statement is a true and accurate record of the transactions for this project/event.

**3. Expenditure Report**

Please outline how the Shire of Gnowangerup Community Grant funds were spent:

Expenditure Items (basic description below)	\$
<b>TOTAL</b>	<b>\$</b>
<b>Surplus (unused funds)</b> <i>*Any unused Community Grant funds should be returned with this acquittal report</i>	<b>\$</b>

**4. Did your project/event go ahead as stated in your Community Grant application with all original aims being met? If not, explain why this is the case.**

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**5. Please outline the project outcomes or key achievements of this project/event:**

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**6. Was your project/event open and accessible to the wider community?**

YES           NO           N/A

**7. Did your project encourage participation from disadvantaged groups in the community?**

YES           NO           N/A

**8. Did your event/project/activity incorporate disability access and inclusion principles? Tick applicable option(s).**

- Did people with disability have the same opportunities as other people to access or take part in the project/event/service offered?
- Did people with disability have the same opportunities as other people to access the buildings and other facilities associated with the project/event/service offered?
- Did people with disability receive information about the project/event/service offered in a format that will enable them to access the information as readily as other people are able to access it?
- Did people with disability have the same opportunities as other people to be a volunteer with your organisation?

**9. Please provide a brief description of how the Shire of Gnowangerup's grant contribution was recognised and promoted (Tick applicable option(s)):**

- Event/Project details on Shire website and Facebook page (Note: this is a grant requirement.)
- Display Shire Banner
- Shire Logo on all promotional material
- Announcement by MC / Event Host
- Acknowledgement in media (Radio, TV and Print)
- Acknowledgment on Social Media (if applicable)
- Acknowledgement Plaque
- Invitation for a staff member or Councillor to attend the opening/event
- Other (please specify).....

**10. Did your organisation promote the Act Belong Commit Campaign?**

YES       NO       N/A

**If Yes, please provide details of how you promoted the Act Belong Commit message.**

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**Please attach copies of any media releases, documentation produced, news articles, reports, statistics or photographs in support of the project/event.**

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**Signed** (Authorised Signatory Only)

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**Date**

\_\_\_\_\_

**Name**

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**Position in Organisation**