



**COMPLAINT FORM**

**Section A**

ICR # \_\_\_\_\_

Notification: Time: \_\_\_\_\_ am/pm

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Complainant (Name): \_\_\_\_\_

Address: \_\_\_\_\_ Contact Ph#: \_\_\_\_\_

Mobile Ph#: \_\_\_\_\_ Email: \_\_\_\_\_

**Section B – General Information – MUST FILL OUT**

Breed and description of Animal(s):

Name & Address of Animal(s) Owner (if known):

Offence: Time: \_\_\_\_\_ am /pm

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Location: \_\_\_\_\_

**Section C – CAT ISSUE**

a) Cat(s) trespassing? (describe occurrences, location, history)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Cat(s) causing damage/odour issue affecting you or your property? (describe in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section D – LIVESTOCK ISSUE**

a) Livestock roaming? (describe in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Livestock trespassing? (describe occurrences, location, history)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c) Livestock causing damage to your property? (describe in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**COMPLAINT FORM**

**Section E – This section MUST be completed.**

I \_\_\_\_\_,

(your full name)

a) undertake to give full information to the Local Government as to this matter. **YES/NO**

b) am prepared to appear in court and give evidence as a witness to the truth of this complaint if the need should arise. **YES/ NO**

Your Signature: \_\_\_\_\_

**PLEASE NOTE: THE INFORMATION AS TO WHO LODGES A COMPLAINT WITH THE LOCAL GOVERNMENT IS CONFIDENTIAL AND PROTECTED UNDER SCHEDULE 1 OF THE FREEDOM OF INFORMATION ACT 1992. HOWEVER IF THE MATTER PROCEEDS TO COURT YOUR IDENTITY IS A MATTER OF PUBLIC INFORMATION.**

**Office Use Only**

Receiving Officer's Name: \_\_\_\_\_

Local Government: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Ranger's Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Ranger's Signature:**

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**File Action: Investigate Further/Close file/ Prosecution/ Warning / Issue Infringement**